

# Student Guidelines for Final Exams Period Fall 2020

Dear students,

This document provides you with important information related to the guidelines that you should follow for access the campus or the residences during the final exams period. It is important to read this document thoroughly and to comply with it. Students who violate the below guidelines might not be allowed to access the campus and therefore please make sure you comply to ensure a safe entry to campus and residences.

If you have any questions about the below guidelines, please send your enquiry to [ss.helpdesk@ku.ac.ae](mailto:ss.helpdesk@ku.ac.ae)

## Before Exam:

Students have to do the following:

- **Perform COVID-19 test prior to your first exam** date. This test should be taken **no more than 72 hours** prior to entering KU Residences/Campuses.
- **Only PCR tests** will be accepted to enter Campus/Residence for final exams purposes.
- Download the **Alhosn app** and ensure that it is activated and your recent results are ready to be presented to the Security personnel on campus or for the bus personnel if you are utilizing university transportation from other Emirates.
- You will not be allowed to access the campus nor residences if the negative COVID-19 results are not provided through Alhosn app.
- You can do the test in one of the **following suggested testing centers:**

<p><b><u>Khalifa University Center for Biotechnology</u></b></p> <ul style="list-style-type: none"><li>- For registration and appointment you need to login to the following link: <a href="#">CoVID19 Test Appointment Request</a></li><li>- This service is <u>not</u> available to students whose exams starts on 6<sup>th</sup> and/or 7<sup>th</sup> of Dec, 2020 due to the closing of the center during the National Day Holiday.</li><li>- In order to take advantage of doing the test in KU BTC Center, you have to register for the appointment <b>not later than 29<sup>th</sup> of Nov, 2020.</b></li><li>- Based on the start date of your final exam, you can book one of the following dates. The <b>Khalifa</b></li></ul>	<p>Suggested external and available <b><u>health care provider for student to go to:</u></b></p> <p><b>Covid-19 Test suggested Centers inside Abu Dhabi City:</b></p> <ul style="list-style-type: none"><li>▪ Zayed Sports City</li><li>▪ Corniche</li><li>▪ Al Nahyan Camp</li></ul> <p><b>Covid-19 Test suggested Centers at Abu Dhabi Suburbs:</b></p> <ul style="list-style-type: none"><li>▪ Al Wathba</li><li>▪ Al Bahia</li><li>▪ Al Shamkha</li></ul>
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**University Center for Biotechnology** will be operating in the dates and times mentioned below:

Operating Dates	Operating Time
Sunday 6 <sup>th</sup> of Dec, 2020	From 7:30am to 10:00am
Wednesday 9 <sup>th</sup> of Dec, 2020	
Thursday 10 <sup>th</sup> of Dec, 2020	
Sunday 13 <sup>th</sup> of Dec, 2020	
Wednesday 16 <sup>th</sup> of Dec, 2020	
Thursday 17 <sup>th</sup> of Dec, 2020	

**Location?**

- Sample collection area is located in Main Campus, College of Medical and Health Sciences, A Building (OSCE) 4th floor. Please use the 2<sup>nd</sup> entrance of the first floor parking to have direct access to the Sample Collection area.

**What if I can't find available dates?**

- Should there be no dates anymore at the Khalifa University Center for Biotechnology, **you have to the conduct the Covid-19 test with external testing centers.**

**What to do after the COVID test is done?**

- You have to exit the center/campus directly after doing the Covid-19 test and while awaiting your results.

- **Students who fall under any of the following categories are REQUIRED** to inform the Student Services Office immediately via email at [ss.helpdesk@ku.ac.ae](mailto:ss.helpdesk@ku.ac.ae)
  - **Tested positive for COVID-19.**
  - **Have a household member (such as mother, father, brother, sister, house helper, house driver...etc) who have tested positive for COVID-19.**
  - **Are under quarantine due to coming in contact with a COVID-19 positive individual.**
- Should you fall in one of the above categories official documentations is required from the Health Authority that you are in quarantine as per the government/health authorities' directive.
- Failure to inform Student Services of your condition/situation will warrant a warning action from Student Services with subsequent consequences.

- If you feel that you have any COVID 19 like symptom, please seek medical help, and submit your sick leave through the KU student portal.
- Based on the recent update announced by *Abu Dhabi Crisis, Emergency and Disasters Committee*, residents and visitors who enter Abu Dhabi and stay for four or more consecutive days must take a PCR test on the fourth day of entry. If they stay for eighth or more consecutive days, they must take another PCR test on the eighth day. Day 1 is counted from the day of entry.

### On the Day of the Exam:

- **Transportation:** scheduled shuttle buses from the Residences and back will be provided to students across the 3 campuses. Transportation Office will be announcing the schedule to all students to refer too.
- Security team will check your temperature when you enter the campus.
- Show your COVID-19 results to the Security personnel through Alhosn app.
- Practice social distancing at all time and remain approximately 6 feet or 2 meters from others on campus and in the Residences.
- **Wear face masks** all times while on campus (indoors and outdoors). Wearing gloves is highly recommended.
- **Wash hands** and/or use hand sanitizer upon arrival at KU campuses and recommended frequently thereafter.
- Continuously disinfect your space while on-campus.
- Avoid touching your eyes and face, cover coughs and sneezes with a tissue or the inside of your elbow,
- **Do not shake a hand**, and do not congregate with other students and avoid mass gathering.
- **Studying and eating meals in a group is not allowed.**
- You are allowed to come to campus **not more than 45 minutes** before your exam.

### During Exam:

- **You must bring your own stationary; pen, calculator....etc**
- **Don't share your stationary** with others.
- Wear your **mask at all time**, wearing gloves is recommended.
- Continuously sanitize your hands.

### After Exam:

- Once your exam is over and if there will be no other exam for you on that day you need to leave the campus within 30- 45 minutes.
- Exception to be made for student/s who have more than one exam on the same day.
- If you wish to be tested before you go back to your home emirates, after your last exam, we advise you to register in **Khalifa University Center for Biotechnology** or to conduct the test in any external authorized testing center.

## Specific Guidelines for Students in the Residences *(For UG Students)*

In addition to all the guidelines mentioned above, students using the Residences have **to adhere to the instructions below:**

- **Entering the Residences:** will only be with a negative valid Covid-19 test (PCR test).
- **Check-in to the Residences:** to **be only one day** before the exam.
- **Check-out from the Residences:** to **be on the same day** of your last exam.
- If the gap between your **exams is more than 4 days**, students are asked to do the following:
  - Should **check- out on the exam day and return one day before the next exam**
  - **Example:** if you have exam on 13<sup>th</sup> Dec and the following and last exam is on 22<sup>nd</sup> Dec [7 days gap] you should check-out after the exam on 13<sup>th</sup> Dec and return to the dorm on 21<sup>st</sup> Dec
- As much as possible, students will be assigned to the same room occupied before, however given the current number of students using the Residences during the exam period students may be assigned to a different room when returning for their final date exam.
- All students checking –out from the Residences will need to **take all their belongings** with them, even if they will return to a final exam date.
- Sanitization will be carried out after each check out from the Residences room
- It's strictly prohibited to arrive to the dorm without prior coordination with Residence Life team
- Student should bring their own linen (bed sheets-billows-bed cover (quilt or blanket) and take them back once exam is over (**storage facility is not available**).
- The curfew time during the final exam period in the **Residences is 9:00 pm.**
- Staying in the KU Residences during the final exam period is **free of charge.**
- During your stay in the Residences we ask all students to avoid congregation with other students at all times.
- **Masks to be on at all times** while entering or exiting the Residence.
- The Clinic will be operating during the final exam period on Main Campus and in all the Residences

## Specific Guidelines for Transportation Services

- **Transportation** to your home emirate will be provided according to your exam schedule.
- Shuttle buses will be provided from the dorm to the campuses during the exam period with planned bus timing and route according to your exam schedule.
- Announcements of the shuttle bus timing will be shared with all concerned students.
- Precautionary measures will be adhered to strictly while using the shuttle bus, masks on at all times and social distance to be maintained while in the bus.

**We wish all students a safe exam period, and the best of luck in the final exams.**